



**WILLOWS INGREDIENTS**  
Your Reliable Supply Partner

At **Willows Ingredients**, we don't just offer jobs, we offer opportunities to grow.

Willows Ingredients was started in 2007 and is now a hugely successful distribution business. We are a distributor of raw materials for the Food, Healthcare, Sports, and Animal Nutrition industries. Willows Ingredients provides first-class customer service, and we are successful because of our dedicated employees, impeccable reputation, and extensive experience.

We're looking for a proactive, detail-driven person to join our Quality Team in Ashford, Co. Wicklow. This role is designed as a development position, where you'll start as a Quality Administrator and progress to Quality Assistant.

- Perfect if you already have experience in Quality/Compliance and want to grow,
- Or if you've studied Quality, Food Science, or a related field and want to get started.

**Responsibilities include:**

- Manage product samples and supplier documentation (COAs, labels, certifications).
- Maintain trackers and databases to ensure accurate, up-to-date information.
- Liaise with suppliers and customers, providing technical and quality information.
- Support the Quality Team with **audits, compliance, and risk assessments**.
- Provide administrative support and continuity cover across the Quality Team.
- Contribute to continuous improvement projects and cross-department collaboration.

**What we offer**

- Global distribution business (Ireland, UK, Europe)
- Hybrid working (2 days WFH after probation)
- 25 days annual leave & a 35-hour week
- Healthcare, following 6 months' probation

- Employee Assistance Programme
- supportive “Can Do, Will Do” culture

Closing Date for Applications is Friday 17<sup>th</sup> October 2025

Apply with your CV and cover letter to [dflynn@willowsingredients.ie](mailto:dflynn@willowsingredients.ie)